Date of meeting	**Tuesday, 1st December, 2015**
Time	**6.00 pm**
Venue	**Committee Room 2, Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG**
Contact	Geoff Durham (74)2222

Cabinet Panel - LAPS

AGENDA

PART 1 – OPEN AGENDA

1 Apologies

2 DECLARATIONS OF INTEREST

To receive Declarations of Interest, from Members, on items contained within the agenda.

3 The Aim of the Panel. **(Pages 3 - 4)**

4 Discussion and agreement of the Terms of Reference

5 Brainstorming session

6 Date and time of next meeting

Members: Councillors Loades, Reddish, Rout (Chair), Sweeney, Williams(Mrs) and Winfield

PLEASE NOTE: The Council Chamber and Committee Room 1 are fitted with a loop system. In addition, there is a volume button on the base of the microphones. A portable loop system is available for all other rooms. Should you require this service, please contact Member Services during the afternoon prior to the meeting.

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

FIELD_TITLE

Officers will be in attendance prior to the meeting for informal discussions on agenda items.